

Request for Repair

Windermere Property Management Seattle
615 Eastlake Ave E
Seattle, WA 98109

Office: (206) 621-2037
Fax: (206) 382-3561

Property Manager:
Tenant:

Resident Address:

Unit #

Gate Code:

Alarm Code:

Cell/Home Phone:

Work Phone:

Inside Pet:

Repair request (Please print):

If repair is an appliance, please note the following:

Item:

Make:

Model#:

Requests received after 2:00PM will be responded to on the following business day.
If there is an emergency repair, please contact either the property manager or the office directly.

- I am aware that per my Rental Agreement, I am responsible for all repairs to any part of the leased premises whenever damages result from misuse or neglect on the part of the Resident, Resident family member or guests.
- I am aware that tenants are responsible for making the appointment with Windermere approved vendors. If appointments are missed, I may be responsible for a trip charge.
- I am aware that a trip charge may be applied for multiple service requests within a thirty (30) day period if it is determined that repairs could have been accomplished in a single visit.

Signature of Resident _____ Date:

FOR OFFICE USE ONLY _____
